

course number	course title	course location
Art 112	2D Design	Zoom
meeting day/time	course reference	course website resources
Monday: 9:00 pm to 12:50 pm	88619	http://sunywcc2ddesign.com
Wednesday: 1:00 pm to 4:50 pm	88620	blackboard
Thursday: 12:00 pm to 3:50 pm	88621	
instructor's name	contact info	cell/txt/whatsapp
Claudia Ferreira Jacques de Moraes Cardoso, PhD, MFA	cmc9@sunywcc.edu	914-924-0703 text only

course description

This introductory course provides a foundation in the fundamental elements and principles of 2D design. Students create projects that explore line, shape, space, value, texture, and color; projects emphasize developing fluency in the handling of media and an increased awareness of craftsmanship. Students also practice basic skills to digitally document their projects. Lectures and critiques cultivate verbal communication skills to foster a facility with the language of art and design. Class Hours: 4

course learning outcomes + objectives + measures

Upon successful completion, the student will be able to:

1. Demonstrate technical proficiency in basic design media & techniques to:
 - Create designs that demonstrate craftsmanship in a range of design media.
[All Exercises and Projects.](#)
 - Use a variety of mark-making/painting techniques.
[Exercise 2, Projects 2 to 6, Final Project.](#)
2. Effectively utilize the elements and principles of design to:
 - Demonstrate the ability to use and differentiate between the elements of design within weekly assignments: line, shape, space, texture, value, and color.
[All Exercises and Projects. Class Critiques, Reading & Research Blackboard Posts, Written class critiques.](#)
 - Utilize the principles of design to create compositions that: are unified; activate the entire picture plane including all negative space; establish a focal point.
[All Exercises and Projects.](#)
 - Demonstrate understanding and ability to apply basic concepts of color theory (hue, value, saturation, color schemes, and complementary colors).
[Exercise 4, Project 8, Final Project.](#)
3. Describe and analyze designs using basic design terminology to:
 - Identify and describe elements and principles of design in selected designs.
[Weekly class critiques, Reading & Research Blackboard posts & E-portfolio self-critiques, Final Project Written Statement.](#)
 - Identify design strategies that are used to communicate a predetermined meaning or emotion.
[Weekly class critiques, Reading & Research Blackboard posts, E-portfolio self-critiques, especially Projects 4 to 6, Final Project.](#)
4. Show basic proficiency in digitally documenting designs to:
 - Capture digital documentation of design projects through scanning and digital photographs.
[All Exercises and Projects.](#)
 - Upload digital images of weekly projects to Blackboard. [All Exercises and Projects.](#)
5. SUNY GE Outcomes: The Arts
 - See SLOs 1 and 2.

course requirements

This course relies on synchronous remote class meetings and asynchronous self-paced work that includes assignments, design projects, skills exercises, group discussions & critiques, demos, individualized instruction, visual presentations/lectures, assigned research & readings, written responses, self-assessments, on-line course supplement, and online student e-portfolio. In order to succeed in this class, you are expected to:

- Attend **ALL** classes on time, complete assignments on time; participate in class critiques & discussions.
- Dedicate approximately **six hours of work per week** in addition to class time to complete assignments.
- Have **regular access to a device with Internet** connection to follow the course content online, post to the course discussion board on Blackboard, maintain your e-portfolio and WCC e-mail account. More on the course Technology & Media Access requirements and rules can be found at <http://sunywcc2ddesign.com/technology-media-access>
- **Check the course site** – <http://sunywcc2ddesign.com>, **Blackboard** and your **WCC e-mail regularly!**

- **Keep up** with readings and postings, self-evaluations, documenting your artwork, course evaluation and participating on a final assessment.
- Have a **WCC e-mail account** and be able to access it regularly. When contacting your instructors via e-mail, you **MUST** use your WCC e-mail address – **no personal e-mail addresses!** This is a WCC policy.

materials & supplies

<http://sunywcc2ddesign.com/materials-supplies>

required reading

Design Basics, by David A. Lauber/Stephen Pentak. Any edition or version OK.

9th Edition | <https://www.vitalsource.com/textbooks?term=9781305464933>

8th Edition | <https://www.vitalsource.com/textbooks?term=9781133171812>

WCC has copies on reserve that may be read in the **library** or in the HAAB 403 during **Open Studio**.

required art supplies

WCC Bookstore has a **2D Design Kit** with the most important supplies used in the projects for \$86. You can use your financial aid to purchase the kit. Individual supplies may not be available at the Bookstore. If you choose to purchase the supplies individually, please check the list below. **Items in bold are the ones in the kit.**

paints & brushes

- **Acrylic Paint Black one (1) tube of 2 oz/59 ml**
- **Acrylic Paint White one (1) tube of 2 oz/59 ml**
- **Gouache Paint** – Recommended brands: Pebeo Studio Gouache (100 ml cheaper), or any designer /professional gouache (15 ml or more) such as: Holbein Artists' Gouache, Daler-Rowney Designers Gouache, etc. **Colors:** 1 white, 1 black, 1 primary blue, 1 primary red, and 1 primary yellow (or equivalent primary colors).
Artist's Loft™ Fundamentals™ sold by Michael's or **Reeves Gouache Paint, 12 Count** are more affordable alternatives although they are harder to work with and produce much inferior outcomes.
- **Paint Brushes** – Round # 0 & 2, Flat #8, Bright #16

papers

- **Bristol Board, White, two ply vellum, 14" x 17"**, one (1) pad
- **Drawing Paper, White 70-90 lb., 9" x 12"**, one (1) pad
(recycled drawing paper OK! Make sure that this is not crème colored)
- **Artagain Paper, Black, 9" x 12"**, one (1) pad
- Sketchbook, hard covered 8.5" x 11", one (1)

pens & graphite pencils

- **Artist Pen, BLACK**, Faber-Castel PITT, one (1) of each: S, F, M, B.
- HB Pencil, one (1)
- **Sharpie Marker Black** – Twin-Tip, one (1)

tools

- **Glue Stick White**, two (2) sticks of 0.29 oz/8 g or one (1) stick of 0.7 oz
- **Rubber Cement Glue**, (1) container of 4 oz
- **Vinyl Eraser Tri Tip** or White, one (1)
- **Metal ruler, 18"**, one (1)
- Pair of Scissors, 8" all purpose, one (1)
- **Xacto Knife**, one (1) with at least one spare blade

strongly recommended supplies (can be from found objects or DIY)

papers

- Cardboard, 8" x 10", one (1) – a cereal box will do it.
- Magazines, Art, Design, Fashion, three (3) or more
- Tracing Paper, 9" x 12" pad, roll, or individual sheets
- Sketchbook, hard covered 8.5" x 11", one (1)

pens & graphite pencils

- Mechanical Pencil, one (1) with HB lead instead of pencil
- Graphite Drawing Pencils, set or Individual, one (1) of each: HB, 2B, 4B, 6B

storage

- Art Supplies Storage Bin, one (1)
- Carrying Portfolio case, 14" x 17" or larger, one (1)
- Paint holders, five (5) or more

tools

- Artist Tape White 1/2" x 60 yards, one (1)

- Kneaded Eraser, one (1)
- Cutting Mat, at least 12" x 18", one (1)
- Protractor, any, one (1)
- Compass, any, one (1)
- Squeegee to spread rubber cement, two (2) or more
- Mixing Palette, or a disposable Palette Tablet, one (1)

suggested art suppliers

- WCC Bookstore (Can use financial aid, may not have every item besides the kit)
- Thomson's Art Supply (White Plains): <http://www.thomsonart.com/>
- Dick Blick: <http://www.dickblick.com>
- Michaels: <http://www.michaels.com>
- Utrecht: <http://www.utrechtart.com>
- Amazon: <https://www.amazon.com/>

technology & media access

<http://sunywcc2ddesign.com/technology-media-access>

In this class you are required to several times a week access:

- the course website,
- Blackboard,
- your WCC email account, and
- document your work.

This means that you need access to a device with Internet connection. You can access these tools and resources through a computer, tablet or smart phone.

Here are the links for

- Course Site: <http://sunywcc2ddesign.com>
- BlackBoard: <https://sunywcc.sln.suny.edu/>
- WCC Email: <https://sunywccmail.sunywcc.edu>
- MyWCC: <https://mywcc.sunywcc.edu/>
- WCC Site: <http://www.sunywcc.edu/>

In the course site the links above can be found on the top and bottom of our course site through the following icons:



computer & internet access

- WCC offers free Wi-Fi access throughout the campus and extension sites. You need to select the ASGARD wireless network, open a browser and accept the college's Terms of Usage to gain access to the Internet. <http://www.sunywcc.edu/about/it/westchester-community-college-wireless-access-points-asgard/>
- The college also offers several open labs with computer and Internet access to ensure that you can complete work that requires access to technologies. Harold L. Drimmer Library has several computer working stations with Internet access extended hours; Tec 25 and some extension sites also offer computer labs with extended hours. Check their locations and hours. Call in advance to ensure that the hours posted are up to date. <https://sunywcc.beta.libcal.com/>
- The Art Department offers Open Studio for art students in HAAB 403 - Design Studio when no class is in session in the studio. Available open studio time will be posted on the studio door in the beginning of the semester and on the course site: <http://sunywcc2ddesign.com/helping-you-succeed#studios>
- WCC Laptop Landing program allows you to borrow a laptop for a 2-hour period during school days (until 2pm). <http://www.sunywcc.edu/student-services/library/librarypolicies/>

wcc email account

WCC requires that you must use your college assigned email to communicate with your instructors, peers, administrators and staff. This policy follows the The Family Educational Rights and Privacy Act or FERPA, a U.S. Federal law that protects the privacy of student education records. <https://www.sunywcc.edu/admissions/registering-for-classes/ferpa/>

Please make sure you have access to your college email account as soon as possible. For more information on how to access your email account go to <http://www.sunywcc.edu/about/it/>

Having regular access to your WCC email account is a requirement for this course as I will be emailing you class updates, reminders and important deadlines. When contacting each of your instructors via e-mail, you must use your WCC e-mail address – no personal email addresses! Remember that this is a WCC policy.

printing policy

WCC has implemented a print monitoring system. When printing, you will be required to sign-in. Please use your MyWCC login credentials. Your printing account will be credited with \$25 at the beginning of each semester and every time you print the following amounts will be deducted from your printing budget: 5¢ per B&W page and 15¢ per color page. If you run out of money you can request the college to refill your account one more time. The third refill is on you!

Be conscientious about printing! Despite costing your money, the more paper you use, the more trees need to be killed; and the more ink cartridges and toners are needed generating more non-sustainable garbage. Check this article on *What Effect Does Ink Cartridge Waste Have On The Environment*:

<http://globalwarmingisreal.com/2012/07/12/what-effect-does-ink-cartridge-waste-have-on-the-environment/>

communicating through email

I am happy to communicate through email, but again, I can only do so if your email came from your official WCC email account. When emailing your instructors, peers, administrators and staff, please keep the following Email Etiquette in mind:

- First, make sure what you want to communicate is best suitable for an email exchange. Remember that your college email account is an official college record.
- Make sure what you are about to ask or comment on in your email is not addressed on the course site and syllabus. Asking a professor to go over a content that is already available on your course site or syllabus makes you look like you are not a serious student and only harms your cause. If after going over the content you still have questions, by all means, do ask them!
- Type a clear, informative and succinct Subject Line.
- Use a salutation. Instead of jumping right into your message or saying “hey,” begin with a greeting like “Dear” or “Hi,” and then address the person by the appropriate title and last name, such as “Prof. Jacques” or “Ms. Cardoso.” I welcome you to use my first name: “Claudia”.
- Use traditional rules of grammar, spelling and punctuation in your message. Read your email aloud to proofread the message yourself, as spell check won’t catch everything.
- Please avoid acronyms or abbreviate words for convenience. Use complete sentences and only standard abbreviations.
- Do NOT send file attachments through email that are over 250 kb. If you are not sure what the file size is, don't send it. All artwork should be posted to your e-portfolio and you can send me a link to the image page. You can also text me a file if you want me to check your artwork. Reading posts should be embedded in Blackboard's editor.
- Finalize your email with a signature. Instead of concluding with “Sent from my iPhone” or nothing at all, include a signature, such as “Thanks”, “Best” or “Sincerely,” followed by your name (first and last). Please include your class name, reference number, semester and year the first time you contact me through email.

If you have any questions or need assistance throughout the semester or miss a class, I encourage you to set up an appointment by email at cmc9@sunywcc.edu to meet me. I check email frequently, but always allow 48-hours for a response. Please plan accordingly!

communicating through text message

I am also happy to communicate through text message to more quickly give you feedback on assignments, and clarify concepts that you do not understand, but again, please be aware of the following texting protocol:

- Make sure what you are about to ask is **NOT** addressed on the course site, project specifications or syllabus.
- Please do NOT call my cell phone number unless I specifically instructed you to do so.
- Always, start your text message with your name and class reference. This way I know whom I am talking to.
- Please avoid abbreviations. If I can't understand what you are communicating, I can't help you.
- I am very prompt but please do allow me time to answer your text message. It will be faster than email but I have a very busy life and I may be tied up for hours before I can give you feedback. Again, plan accordingly!
- Be aware that my cell phone does not work properly in the Design studio. This means that if you text me during class time, I will only see your message when I am out of the college. Once again, plan accordingly!
- I am constantly editing and improving our course site. I count on you to give me feedback on any broken links, missing content or discrepancy that you come across. Please text me as soon as possible

with an URL link to where you encountered the issue or do a print screen of the issue and where I can find it. This way I can fix it right away!

- Any other information related to you, a class or the course that does not involve a specific assignment or content should be done through your WCC's email to cmc9@sunywcc.edu.

documenting your artwork

You are required to document your artwork either by photographing or scanning the work weekly.

WCC offers scanners in the Computer labs and in the Design studio.

You can use your smart phone to photograph your artwork. Make sure the image is well centered and lit properly. Crop and adjust its colors, contrast and saturation if needed.

The Art department has a couple of point and shoot digital cameras on reserve. Please contact the Art Tech on duty to borrow one and for help photographing your artwork.

other class requirements

1. Bring relevant art supplies to class.
2. Bring all course artwork (sketches included) to every class.
3. Have access to a digital camera - through phone is OK.
4. Clean up any mess that you have created. Return all materials, magazine and supplies to their proper places.
5. No cell phones, beepers, iPods, or other electronic devices without permission.

assessment

This course was designed with different types of learning resources to help different types of learners succeed in the class. Your final course grade will be the sum of each completed step of the individual projects and exercises; research, readings and posts; vocabulary words; and final assessment, along with some possible extra-credit opportunities. See Assessment under Syllabus on the course site: <http://sunywcc2ddesign.com/assessment>

Along with attendance and punctuality, class participation, productivity and effort are also evaluated and they will add or subtract points from your total grade percentage.

Your final grade is a sum of your graded assignments (up to 100 points), plus any added extra-credit points (up to 5 extra points) subtracted by negative attendance, participation, productivity and efforts (up to 40 minus points).

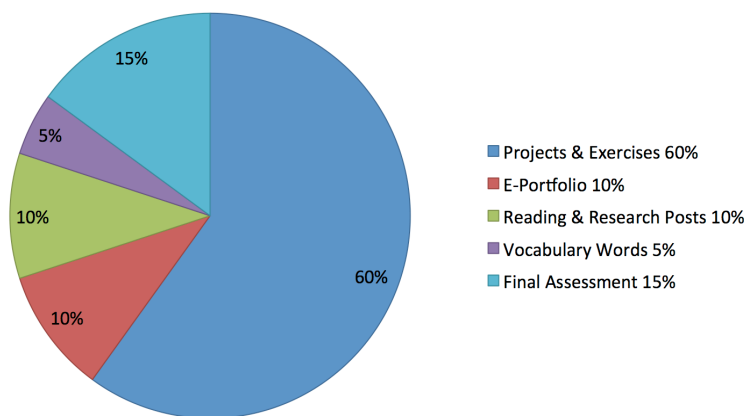
graded assignments

Unless otherwise noted, all assignments are to be finished and ready at the beginning of each class.

Assignments are **NOT ACCEPTED LATE!**

In the case of an absence, email me the link for your e-portfolio with the projects and exercises due that day **BEFORE** the end of the missed class meeting time. The physical project/exercise along with your sketchbook must be handed in by the beginning of the next class.

Breakdown of Graded Assignments:



projects & exercises (60 points)

Each project is designed to implement the tools and techniques you have learned in class. Projects will be assigned each class and are due the following class unless otherwise instructed. Projects will be evaluated according to their individual grading criteria.

Project 1: Black & White Shapes Compositions	3 points
Project 2: Dynamic Compositions	3 points
Project 3: Photography, Repetition & Grid	4 points
Project 4: Directional Dominance	4 points
Project 5: Texture – Midterm Project	9 points
Project 6: Organizing the Random	5 points
Project 7: Value Self-Portrait	7 points
Project 8: Color Schemes	9 points
Exercise 1: Elements of 2D Design	2 points
Exercise 2: Perspective Studies	5 points
Exercise 3: Texture Studies	3 points
Exercise 4: Color Studies	6 points

final assessment (15 points)

Your final assessment is a combination of a Final Project and Final Written Statement.

Final Project (10 points): Your final project will utilize all of the techniques you learned in class. We will explore how to use these techniques and apply them to an initial concept. The final project will be critiqued during our scheduled final assessment period.

Final Written Statement (3 points): You will also complete a written artist statement in support of your final project using design vocabulary. The artist statement is a detailed essay describing the design elements, techniques, composition, and concepts utilized within your final project.

Post & Present Final Project (2 points). image and written critique to e-portfolio.

e-portfolio posts in blackboard (10 points)

You are required to photograph and upload an image of your project **and** corresponding writing critique to Blackboard as a post in addition to presenting your work in class. **These are both due the same day that your project is due!**

You will be assigned a written critique of the project you completed. You will refer to the provided guidelines and your textbook to incorporate design vocabulary learned for the specific project. Label each writing with the project number and name. It is recommended that you first complete this in a Word Processor and then paste it into your post; this way you avoid any accidents from occurring! Computers have a funny way of freezing or crashing at the wrong times. All writing must utilize correct spelling and grammar.

- Each project's e-portfolio is worth 1 point (0.5 for image and 0.5 for written critique)
- Exercises 1 and 3 are worth 0.25 point each. Exercises 2 and 4 are worth 0.75 point each. All just image.

direct reading and research posts on blackboard (10 points)

Reading and research complement your learning and are necessary to help you understand the content visually and intellectually.

There are 10 posts and each is worth one (1) point.

vocabulary words (5 points)

In this course you will be exposed to very specific words used to describe form and art in general. In order to help you retain the words and their meanings you will be required to maintain a **hand-written** notebook or sketchbook with the assigned vocabulary words. Each set of vocabulary words is worth one (1) point.

extra-credit

You can earn a total of up to **five (5) extra-points** on your total final grade by delivering or participating on the following:

pop-quizzes (5) – Two (2) pop quizzes may be given during the semester. Each pop-quiz with 90% or above correct answers is worth two and a half (2.5) extra-credit points.

art related events (2) – The Art Department regularly offers art exhibitions in the WCC Gallery and field trips to museums and galleries. If you decide to attend one of these WCC events, contact your instructor for an optional extra credit assignment. Each event is worth half (0.5) point up to two (2) points for four events.

sketchbook (3) – Each class you will be assigned a project that includes a sketchbook portion, usually preparatory sketches for your final design. Much of this you will be able to complete in class. Sketchbooks will be reviewed each class; you must always bring your sketchbook to class.

Keeping up with your sketchbook and bringing it to class is worth up to three (3) extra-credit points. Possible points are noted in the projects' descriptions.

attendance, punctuality, participation, productivity & effort

Positive class participation, effort and productivity, and attendance and punctuality are expected in this class as they are directly linked to your learning, and as such they don't give you points. On the other hand, negative class participation and attendance can affect your success in this class by deducting up to 40 points from your final grade.

attendance & punctuality

This is an in-person class and it is important that you arrive to class **on time & prepared**.

Late arrivals and early departures are disruptive to your peers and yourself. Each tardiness and/or early departure after two will deduct **half (0.5) point** from your final grade.

Each class we will be learning a new concept and/or technique. When you miss a class, it means that you do not learn an essential design concept or skill. In class assignments cannot be made up.

Each unexcused absence above two (2) will result in the loss of two (2) points on your final grade for the course:

two absences	=	0	nine absences	=	-14
three absences	=	-2	ten absences	=	-16
four absences	=	-4	eleven absences	=	-18
five absences	=	-6	twelve absences	=	-20
six absences	=	-8	thirteen absences	=	-22
seven absences	=	-10	fourteen absences	=	-24
eight absences	=	-12	fifteen absences	=	-26

Absences that are documented through medical notes and death certificates should be brought to the Nurse's office in the Student Center so all your instructors can be made aware of your excused absence.

Students Unable to Attend Courses on Certain Days Because of Religious Beliefs

Section 224a, Paragraph 6-a, of the New York State Education Law regarding absence from classes for religious observance states that "... each student who is absent from school, because of his or her religious beliefs, must be given an equivalent opportunity to register for classes or make up any examination, study or work requirements which he or she may have missed because of such absence on any particular day or days. No fees of any kind shall be charged by the institution for making available to such student such equivalent opportunity."

You are responsible to inform your instructor during the first week of classes of any religious holiday that you observe and you should plan appropriately.

Independent of the reason, if you miss class, it is your responsibility to obtain any missed handouts, information, and assignments from the course website: <http://sunywcc2ddesign.com>. Once you have reviewed the class content and homework for the missed day, e-mail or text your instructor with any questions.

You will be expected to turn in any assignments that were given on their assigned due date, as well as keep your digital portfolio up to date. This means that if you are absent, the following class you must turn in the work that was due on the date of your absence **and** the new work that is due that day (this also applies to your weekly writing, reading and posts, and e-portfolio assignments, not only projects and exercises).

effort & productivity

Effort and class productivity are defined as staying current with the course site, emails and text messages, self-evaluations, and refraining from the following negative class behaviors: sleeping in class, taking longer breaks, doing non-relevant work, having non-related parallel conversations, texting or daydreaming in class.

Every time this occurs I will let you know and deduct half (0.5) point from your final grade.

You are also expected to complete four (4) Self-Evaluations during the semester. Self-Evaluations are designed to help you increase your productivity and take charge of your learning by making you aware of how you are doing in the class and what you need to do to excel. Each Self-Evaluation you don't complete on time will deduct two-and-a-half (2.5) points from your final grade.

You can lose up to twenty (20) points on negative effort and productivity.

participation

Participation reflects your engagement in critiques, discussions and presentations.

We will hold a critique at the beginning of class each time a project is due. Projects must be hung on the critique wall by the beginning of class; if you are late arriving in class, your project is late. Everyone will show his/her work to the class for discussion. Everyone must engage in these discussions; it is important to learn the vocabulary of design and speak comfortably about the work presented. Be prepared to speak briefly about your piece, what is successful and what is not. Hanging your work in front of your peers can be a vulnerable, but very fruitful experience. Always remember that we learn just as much from our failures as from our achievements – if not more!

The discussions and presentations will focus on the formal concerns and techniques that we have learned in class. It should be apparent that time, effort, and thought went into each of your designs.

Each class critique, discussion or presentation that you are not ready to participate, reduces your final grade by one (1) point.

It is your duty to complete the course evaluation and present the receipt acknowledging its completion. Failure to do so will deduct one (1) point from your final grade.

You can lose up to twenty (20) points on negative participation.

You should notify your instructor of any extenuating circumstances that may affect your performance, attendance and punctuality in this class.

helping you succeed

Westchester Community College Art Department offers different resources to help you succeed.

open studio

The Art Department offers Open Studio times for all four studios: Design, Drawing/Painting, Printmaking, and Sculpture. I strongly encourage you to take advantage of Open Studio times. In the Design studio – HAAB 403, you can have access to computers, scanners and camera; the required design readings; and some of the required supplies needed for you to produce the weekly assignments.

Make sure you always clean up after yourself and hold all conversations outside of the studio so as not to disturb your peers.

Open Studio hours are posted on the studio door – open hours are shaded gray, and will also be posted in the course website the first week of classes: <http://sunywcc2ddesign.com/helping-you-succeed#studios>

art department news, events & announcements

WCC Art Department has a Facebook page with current news, events and announcements. You should check it frequently: <https://www.facebook.com/groups/655838807893226/>

students with disabilities

Westchester Community College provides services for students with documented learning disabilities, psychiatric disabilities, physical disabilities, visual, hearing, and other health impairments. To learn more about what support services are available visit: <http://www.sunywcc.edu/student-services/disability-services/>

emergency aid program

The new Westchester Community College Foundation Emergency Aid Program has been established to assist students who have unforeseen financial hardships that occur during the academic year and endanger their continued enrollment.

Emergency situations may include, but not limited to homelessness or sudden loss of housing, fire; eviction; overdue utility bills; theft of computer, books or clothing, temporary loss of job or income; victims of violence, sudden loss of childcare; and other such situations. To learn more about what support services are available visit:

<https://www.sunywcc.edu/student-services/bac/emergency-aid-program/>

winter weather delay or closing information

If class is canceled due to any reason, students are responsible for going to the course site <http://sunywcc2ddesign.com> and following the instructions on the content and assignments to pursue for that missed class. This information will be posted the same day as the cancelled class. Assignments are due the week immediately following the cancellation.

Weather cancellations are posted on the college website, www.sunywcc.edu, and the WCC Facebook page. For more information on how to receive information via text message, visit: <http://www.sunywcc.edu/about/weather-announcements/>

westchester community college student policies

Below you will find the most relevant policies related to this course. As a Westchester Community College student you should familiarize yourself with the college's policies and procedures, which contain your rights and responsibilities. Check WCC's Student Policies web page for a complete list: <http://www.sunywcc.edu/student-services/policies/>

academic integrity

This class will be conducted in accordance with the college's Student Code of Conduct and basic standards of academic honesty. Cheating, plagiarism, or any other form of academic dishonesty will not be tolerated.

For more information about Westchester Community College's Academic Honesty Policy, please visit:

<https://www.sunywcc.edu/student-services/policies/student-conduct/>

classroom conduct policy

In the interest of establishing and maintaining an appropriate learning environment, maximizing the educational benefits to all students, maintaining an atmosphere of safety and comfort, and clarifying the faculty and students' expectation of classroom conduct, the College has established the following:

<http://www.sunywcc.edu/student-services/policies/student-conduct/faqs-student-conduct-students/>

1. Students are expected to arrive on time. If you are unavoidably late and the instructor permits you to enter, please do so quietly and seat yourself quickly.
2. Students are expected to refrain from participating in personal conversations during class.
3. Every student is expected to focus on the class lesson. Please refrain from doing other class work, reading non-course materials, eating, drinking, or sleeping.
4. Students are expected to use appropriate language at all times and be polite to one another.
5. Students are expected to remain seated during class, unless the student has notified the instructor or case of an emergency.
6. Students must turn off all cell phones and beepers prior to the beginning of class.
7. Visitors are only allowed with permission from the instructor.
8. Students are expected to refrain from packing up and preparing to leave until the instructor has dismissed the class. It is the instructor's responsibility to dismiss the class at the proper time.

student code of conduct and sanctioning guide

The Student Code of Conduct and The Sanctioning Guide can be found at

<https://www.sunywcc.edu/student-services/policies/student-conduct/>

The Student Code of Conduct:

<https://www.sunywcc.edu/cms/wp-content/uploads/2018/04/WCC-Student-Code-of-Conduct-2019-edition.pdf>

The Sanctioning Guide:

<https://www.sunywcc.edu/cms/wp-content/uploads/2018/04/WCC-Sanctioning-Guide-2019-Final-1.pdf>

2020-2021 student handbook

<https://www.sunywcc.edu/CMS/wp-content/uploads/handbook-2020/index.html>

course calendar

This schedule is subject to changes due to unforeseen circumstances.

Please check the course website for detailed and updated schedule: <http://sunywcc2ddesign.com/calendar>

Class 1 | Wed 09/02 | Thurs 09/03 | Mon 09/14 | Intro to 2D Design

September 07 | Labor Day | No Classes

September 08 | Last Day to Add/Drop a Class

Class 2 | Wed 09/09 | Thurs 09/10 | Mon 09/21 | Shape & Space | Balance

Class 3 | Wed 09/16 | Thurs 09/17 | Mon 09/28 | Lines | Unity & Variety

September 23 | Census Date

Class 4 | Wed 09/23 | Thurs 09/24 | Mon 10/05 | Lines into Shape & Space | Movement

First-Quarter Self-Evaluation

September 27 | Attendance Report

Class 5 | Wed 09/30 | Thurs 10/01 | Mon 10/12 | Line Systems | Illusion of Space

Class 6 | Wed 10/07 | Thurs 10/08 | Mon 10/19 | Line Systems | Rhythm

October 19 | Midterm Grades

Class 7 | Wed 10/14 | Thurs 10/15 | Mon 10/26 | Texture | Unity & Variety

Midterm Self-Evaluation

October 19 | Midterm Grades

Class 8 | Wed 10/21 | Thurs 10/22 | Mon 11/02 | Midterm Presentations | Design Process

October 30 | Application Deadline for Dec Graduation

November 2 | Last Day to Withdraw with W

November 3 | Election Day | No Classes

Class 9 | Wed 10/28 | Thurs 10/29 | Mon 11/09 | Value

October 30 | Application Deadline for Dec Graduation

November 2 | Last Day to Withdraw with W

November 3 | Election Day | No Classes

Class 10 | Wed 11/04 | Thurs 11/05 | Mon 11/16 | Value | Illusion of Space

Class 11 | Wed 11/11 | Thurs 11/12 | Mon 11/23 | Value + Color

Third-Quarter Self-Evaluation

Course Evaluation

Class 12 | Wed 11/18 | Thurs 11/19 | Mon 11/30 | Color | Unity & Variety

Course Evaluation

November 25 | Reading Day | No Classes

November 26-29 | Thanksgiving Holiday | No Classes

Class 13 | Wed 12/02 | Thurs 12/03 | Mon 12/07 | Color | Illusion of Space

Course Evaluation

Class 14 | Wed 12/09 | Thurs 12/10 | Mon 12/14 | Final Project

Final Self-Evaluation

Class 15 | Wed 12/16 | Thurs 12/17 | Mon 12/21 | Final Project | Portfolio Presentations

December 17 | Completion Ceremony

December 24 | Final Grades Available